

This institute selection procedure is used internally to assign scores to the selection criteria and apply to the Minor Abroad and Internship Abroad or Graduation.

Also refer to annex Rubrics institute selection Erasmus + and HSP.

Cause

The selection procedure Erasmus + and Holland Scholarship Program for FHICT has been prepared in response to the grant programmes available for FHICT.

General information about grant programmes is available at:

<https://fontys.edu/Study-abroad-4/Scholarships-23.htm>

Conditions

A number of conditions for this procedure are as follows:

- the impartiality of the selection procedure is guaranteed;
- the selection procedure is clear and transparent prior to the selection;
- the procedure itself must be document in a fair, honest and transparent manner;
- the institute must demonstrate the criteria used to assign or refuse a grant to students.

In addition: according to these regulations, it is not possible to award grants based on a lottery system.

Signing up

ERASMUS+

Signing up for an Erasmus programme or an Erasmus grant takes place entirely through Mobility Online.

After registering for a study or internship, you can register for an Erasmus grant and the requested steps must be taken.

Normally an institutional selection procedure is not applicable, but this will not be a guarantee. Once selection is necessary students will be informed about it and the same conditions as selection HSP will then apply.

HOLLAND SCHOLARSHIP PROGRAM

Signing up for a HSP programme or HSP internship is done using the form "Grant agreement HSP", **together with** requested attachments. Just the form is not enough!

The student has to provide the following matters:

- Annexes to the request are proof or explanation of statements made.
Examples are a printout of the results in ProgRESS.WWW, a written reference, an overview of the matters that have been properly prepared by the student, such as insurances, housing or registration in ProgRESS.WWW.
- The student must make sure that all statement can be verified using the annexes. The student provides the annexes simultaneously using the USB stick, in the same mail or on paper.
For HSP, this must take place simultaneously with the application (Grant Agreement).

Selection criteria

The above results in the following selection criteria after careful consideration:

PHASE 1

Whether the student meets all the requirements to be allowed to apply for a grant is examined using a check-list with a number of conditions:

Check list – Grant application Study programme or Internship	
The student is enrolled at FHICT (check payment obligation).	
The student has passed the first year.	
The student has permission of the exam committee.	
The student receives credits for the part of the study programme that takes place abroad.	
The student stays in the country where the study programme/internship will take place.	
For a study programme: FHICT has an agreement with the relevant university or UAS or it is a Fontys-wide partner. For an internship: FHICT has an internship contract signed by the company.	
Only for a HSP grant at FHICT:	
The stay abroad for the study programme lasts 5-6 months.	
The stay abroad takes place in one of the target countries of the HSP programme (non-EEA countries).	
To sign up for a HSP grant is only applicable for study, not for internship or graduation.	

Exception - low priority

Students with the nationals of a participating country who temporarily reside in the Netherlands for study purposes who want to have a study exchange to the country of origin/citizenship, can apply for a HSP grant must will have a low priority in the allocation. The home institution will inform the guest institution that it concerns students who return to their country of origin/citizenship.

PHASE 2

Students who meet all the conditions to apply for a grant will be ordered in accordance with a number of selection criteria:

Selection criteria grant application order	
Study results	
Study progress	
Preparation of stay	
Motivation culture & country	
Motivation study programme / internship company	
Ambassadorship Fontys / FHICT	

Preparation of stay:

Has the student timely prepared all necessary matters?

Motivation culture & country:

What does the chosen country/culture contribute to the future of the student? Why has he or she chosen for this country? On what international competences can the student work? During the 'minors abroad', the student lives in the country where the study programme/internship takes place.

Motivation study programme:

What does the chosen internship company/university contribute to the future of the student? Why has he or she chosen for these subjects/this internship assignment? On what competences can the student work?

Ambassadorship FHICT:

What does the period abroad of this student contribute to FHICT, what will the student bring back? How does the student act as an ambassador of FHICT in the (possible) relationship with contacts abroad?

What is the student planning to do to share experiences during and after the stay abroad? This will be checked before the final payment.

Grades during first year:

The average grade will be calculated based on the grades recorded in ProgRESS.WWW.

Insufficient grades will not count.

If a student has resit for a subject which is only offered in period 3 or 4 of the academic year, the student will not be eligible for a HSP grant. If a student suffers from this due to a later resit, another reference date will be chosen.

Study progress:

Is the normal academic career of the student interrupted?

These criteria are graded 1-10. The total number of points provides a ranking. If multiple students have the same number of points and there are insufficient grants available, an interview with the student and the internationalisation contact will determine which student will receive the grant. Motivation will be more important than any study results.

The student applying for a grant is responsible for providing the materials necessary to establish a ranking.